

2009-10 KHSJA Contest Rules

- Schools must be current KHSJA members to enter. The contest is open to schools that paid KHSJA membership dues or were sponsored and are in good standing with the association.

- **Attach a category entry form to EVERY entry. No loose entry forms.** Each form must be filled out completely. Information must be typed or printed neatly. Incomplete forms will lead to disqualification. **Write out your school's name – do not abbreviate or use initials.** Use only the supplied entry forms; do not make your own. No post-it notes. **Please have students use category numbers and accurate category names on the entry forms. This greatly aids the sorting process. Prepare a typed sheet listing the names of all your students entering the contest.** This will help eliminate misspelled names on plaques, certificates and in our contest tab.

For Newspaper: Staple the form to the right hand corner of the tearsheet.

For Broadcast: Attach the entry form securely to each tape or DVD case.

- Clearly mark each entry

For Newspaper: The story, photograph, editorial, etc., entered should be clearly marked on the tearsheet with a red marker. Send only full tearsheets. Do not cut out entries from tearsheets.

For Broadcast: Tapes or DVDs must contain only the entry being submitted. The tape must be cued to the entry.

For Yearbook: Yearbooks should have an entry form attached and the categories to be judged clearly marked.

- **Each student can submit up to two entries per category in the Newspaper and Broadcast Divisions.**

Note: The yearbook deadline is March 10; for broadcast entries it's March 17; and for newspaper entries it's March 24. Deadlines are the dates entries must be postmarked or shipped by.

- Contest entries must have been published or broadcast between these dates: newspapers, March 4, 2009, and March 23, 2010; broadcast, Feb. 25, 2009 and March 16, 2010; and yearbooks, Feb. 18, 2009 and March 9, 2010. **(Note: These periods include the spring of the last school year. This overlap allows work done after the last contest to be entered in this contest.)**

- Designate your school's class on the entry forms. Class A, up to 599 students enrolled; Class 2A, 600-899 students enrolled; Class 3A, 900-1,249; and Class 4A, 1,250 students or more.

- **An entry fee of \$1 per newspaper or broadcast entry MUST be included along with a \$5 entry fee per division. The yearbook fee is \$20 per book -- that includes \$15 for the book ad \$5 for the yearbook division. The divisions are: Newspaper, Broadcast or Yearbook. The fees go toward purchase of plaques, certificates and judging expenses. For example, if your school submitted 5 newspaper entries and 5 broadcast entries and your yearbook, the total fee would be \$40 -- that's \$10 for the newspaper entries (\$5 for the entries and \$5 for the division); \$10 for the broadcast entries (\$5 for the entries and \$5 for the division) and \$15 for the yearbook plus \$5 for the yearbook division for the \$40 total.**

- Point tabulation: First-place awards receive 3 points; second-place awards 2 points; third-place awards 1 point, and then will be tallied by division. The school with the most points in each division will be awarded General Excellence. The next two finishers in each division receive General Excellence certificates. Also, points are tallied by school, including all the journalism programs, for a Grand Champion award. Schools must compete in at least two divisions to qualify.